

कार्यालय प्राचार्य, शासकीय स्नातकोत्तर महाविद्यालय, शुजालपुर जिला राजापुर म.प्र. 465333
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क्रमांक / 609 कम्प्युटर अनुरक्षण / 2020

शुजालपुर, दिनांक 16.12.2020

17.12.2020

शासकीय स्नातकोत्तर महाविद्यालय, शुजालपुर में कम्प्युटर, लेपटॉप, प्रिंटर तथा लेन सर्वर इत्यादि के वार्षिक अनुरक्षण अनुबंध (Annual Maintenance Contract) (AMC) हेतु अनुगवी एजेन्सीयों से सीलबंद निविदाएँ आमंत्रित करती है।

2. एजेन्सीयों/फर्मों को दिये गये फार्मेट में सीलबंद निविदा जिसके ऊपर वार्षिक अनुरक्षण अनुबंध (Annual Maintenance Contract) (AMC) लिखा हो, निर्धारित दिनांक 09/01 / 2021 तक कार्यालय में पहुँच जाना चाहिए। इसके पश्चात प्राप्त निविदाओं पर कोई विचार नहीं किया जायेगा।

डॉ. कुसुम जाजू प्राचार्य
शासकीय महाविद्यालय
शुजालपुर

ANNEXURE-I

Subject: Quotation enquiry for annual maintenance contract (AMC) for Computers, Laptop, Printers and LAN/Server.

Name/Address of Company/Firm/Agency.....

1. Name of proprietor.....
2. GST No.

Computers, Laptop, Printers

S. No.	ITEMS	Number of Units(tentative)	Charges per unit	Total price
1. Computers	i. HP	22		
2.	ii. HP All in one	14		
	iii. HCL	02		
	iv. ZENITH	07		
	v. COMPAQ	14		
	vi. ACCER	08		
3. LAPTOPS	vii. HP	02		
	viii. HCL	01		
4. PRINTERS	ix. HP Laser Jet P1007	01		

	x.	HP Laser Jet P1006	02		
	xi.	HP Laser Jet M1136	01		
	xii.	HP Laser Jet P1020	03		
	xiii.	Canon LBP 6018 B	08		
	xiv.	EPSON L455	01		
5. Cartridge Refilling	xv.	HP/ Canon/ EPSON	Per unit rifling charge		
6. Antivirus	xvi.	Net Protector Total Protection	Per unit/Package of 20 Units		
	xvii.	Quick heal			
	xviii.	McAfee- Total Protection			
	xix.	K7 Antivirus Premjum			
	xx.	Kaspersky Antivirus Software 2021			

(Signature of Firm with seal) Name:

Seal: Address:

Tel:(O) Mob. :

Terms and conditions:

1. The Firm/Agency should have at least 03 years experience in these fields. Documents proving experience must be attached with Annexure I.
2. The contract would be comprehensive i.e. including rates for replacement of parts of Original Equipments Manufacturer (OEM) and re-filling or replacement of cartridges for printers.
3. The tender should clearly mention the frequency of visit by the Firm's engineer for the upkeep and maintenance of the hardware installed.
4. The list of Computers, Laptop and Printers is as above. However, new equipments purchased from time to time, after the expiry of warranty/guarantee period, will have to be serviced/maintained which would get automatically included in the contract on the same terms and conditions as above.

5. The replacement of any part of the Computer, whenever required, must be carried out by the vendor with genuine parts of same specification and warranty.
6. The initial period of the contract will be for one year from the date of contract. The rates quoted will remain in force for the full period of contract. No demand for revision of rate on any account shall be entertained during the contract period. The AMC can be extended, if so desired by the College, based on performance of the service provider.
7. No advance payment in any case would be made. However, quarterly payment on pro rata basis on satisfactory rendering of service would be made.
8. Above mentioned number of items (units) is tentative and can be changed at the time of awarding the contract.
9. The successful contractor (Firm/Agency) shall submit a performance guarantee of Rs. 4000/- (Rs. Four thousand only) while awarding the contract for fulfilment of performance of the terms and condition of the contract. The security deposit will be refundable after successful completion of the contract after the adjustment of dues against the contractor, if any.
10. The authority of cancelling the AMC at any point of time during the period of contract is vested with the Principal of the college, and in case of any dispute, his/her decision shall be final and binding on the contractor. Declaration by the Firm/Agency

Undertaking

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves to abide by them.


(Signature of Firm with seal) Name:


Address:

GST No. (Mandatory) :

Tel:(O) Mob. :

Email :


Dr. P. S. Malviya
In-Charge (IT & Maintenance)


16/12/20
Dr. (Smt.) Kusum Jaisoo
Principal
J.N.S.P.G.C.S.J.L.P.R.
Bhilai